



AZAD GOVERNMENT OF THE STATE OF JAMMU & KASHMIR
DEPARTMENT OF ELEMENTARY & SECONDARY EDUCATION

TENDER NOTICE

Project: Provision of Furniture in Middle Schools of AJ&K

Sealed bids are solicited from eligible firms as per AJ&K PPRA Rules 2017 for the procurement of furniture for middle schools in AJ&K, as part of a development project.

Sr. #	Particulars	Specifications
01	Student chairs (tablet)	Detailed terms & conditions, specifications and quantities has been provided in the bid document.
02	Office Table	
03	Office chair	

General Terms & Conditions

- i. A complete set of bidding documents may be obtained by submitting a written application on the firm's letterhead and paying a non-refundable fee of **PKR 5,000/- (Five Thousand Rupees only)** up to **14-01-2026**, from the Office of the Senior Chief (Development), Planning Section, Elementary & Secondary Education Department, 1st Floor, Block "L", DHQ Complex, Muzaffarabad, during office hours.
- ii. Fully completed bids/tenders must be submitted **no later than 15-01-2026, by 1100 hours** to the Office of the Senior Chief (Development), E&SE Planning Cell. The bids will be opened **on the same day at 1130 hours** by the Departmental Purchase Committee (DPC) in the presence of the bidders or their authorized representatives who choose to attend.
- iii. Interested firms are requested to provide their rates on a Delivered Duty Paid (DDP) basis for all districts of AJ&K. This includes all applicable taxes, transportation costs at institute level, and any other charges associated with the delivery of the goods.
- iv. The bidding process shall adhere to a "Single Stage; Two Envelope" procedure. Interested firms must submit their bids in two separate envelopes clearly marked as "TECHNICAL PROPOSAL" and "FINANCIAL PROPOSAL" in bold and legible letters. The Technical proposals will be opened on the day of bid opening, while the financial proposals will remain sealed until the final evaluation of the technical proposals. Only the financial proposals of firms declared as technically qualified/responsive will be opened by the Departmental Purchase Committee (DPC) on the specified date and time, in the presence of representatives from the qualified/responsive firms.
- v. Each financial bid must be accompanied by a CDR/bank draft, amounting to not less than 2% of the total bid value, drawn on any scheduled bank with a branch located in Muzaffarabad, AJ&K, made payable to the **Director Planning Cell, Elementary and Secondary Education Department AJ&K Muzaffarabad**. Upon bid acceptance, the successful bidder is required to

submit performance security equivalent to 10% of the total contract price in the form of a Bank Draft/CDR within 10 days of receiving the Letter of Acceptance (LoA).

- vi. The validity period of bids shall extend for 120 days from the date of bid opening. Incomplete and conditional offers will not be considered.
- vii. The procuring agency reserves right to increase or decrease the quantities as per variation in current year requirements up to 15% and may reject all bids or proposals at any time prior to acceptance of a bid or proposal.
- viii. Complete Supply of all items with approved specifications to be delivered in respective institutions mentioned in the bid document within 120 days from the date of signing of contract/supply order.
- ix. All terms and conditions outlined in the AJ&K PPRA Rules, 2017, shall govern this procurement process.
- x. Blacklisted firms, companies, suppliers, distributors, contractors, and bidders are prohibited from participating. All bidders must provide a certificate affirming their non-blacklisted status and absence of conflicts with the government in any territory within the State of AJ&K, Federally Administered Areas, or the Islamic Republic of Pakistan.
- xi. This Tender Notice is also available on AJ&K PPRA website (www.ppra.ajk.gov.pk)
- xii. Evaluation report and award of contract shall be displayed at AJKPPRA website.



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